

JOB PROFILE

Project Manager – NHM

Morarka Foundation established in 1993 by Shri Kamal M. Morarka, a leading industrialist of India, in memory of his father Late Shri M.R. Morarka, is a professional service delivery organization offering solutions for sustainable agriculture, including Organic Agriculture. Morarka Foundation receives funding support from its parent company Gannon Dunkerley & Company and other Government Departments, as well as international funding agencies.

1. Description of Project / SBU's Aims, Objectives and Deliverables

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As a leading professional services delivery organization, among the suite of services Morarka Foundation offers one is Morarka-IQCS (internal quality control systems), which assures that farmers / producers enrolling under Morarka-IQCS conform to international organic standards, and other food quality / safety assurance norms and regulations. Morarka Foundation also links its farmers / producers to organic certification agencies as well as organic food buyers. Morarka Foundation is offering these services to National Horticulture Board under the aegis of National Horticulture Mission in 13 districts of Rajasthan.

2. Summary of Job Profile:

Job Title: Project Manager – NHM (Morarka Foundation)

Location: Jaipur

Job Description: Coordinating the fieldwork, database creation and report writing for the NHM project of Morarka Foundation

3. Job Description (In details)

Primary Responsibilities

- Coordinating the fieldwork for enrolling farmers, filling up of farm diaries, internal audit and providing linkages and support for external audit
- Coordinating with knowledge centre of Morarka Foundation to ensure completion of database creation and also its quality with regard to accuracy and completeness, with reference to the farm diaries and internal audit reports.
- Preparation of district-wise reports & consolidated reports for submission to National Horticulture Board
- Linking up with MOFPL for procurement

Key Deliverables

- On-time completion of fieldwork
- On-time completion of database
- On-time submission of reports for onward submission to client

Reporting To: Executive Director

4. Pre requisites (In details)

Qualification

- Post Graduate Diploma in Rural Management / MBA / Post Graduate Diploma in Business Management / Bachelors or Masters in Agribusiness Management

Experience / Exposure / Skills

- 5-6 years of experience in project management, with sufficient exposure to data collection and compilation from a large and spread out project location

5. Details of CTC: The compensation will be commensurate with experience, track record and competence of the candidate.

Candidates with lesser experience but exceptional track record would also be considered.

Morarka Foundation is an equal opportunity employer. Qualified women candidates are encouraged to apply.