

JOB PROFILE

GM-Project Delivery

Morarka Foundation established in 1993 by Shri Kamal M. Morarka, a leading industrialist of India, in memory of his father Late Shri M.R. Morarka, is a professional service delivery organization offering solutions for sustainable agriculture, including Organic Agriculture. Morarka Foundation receives funding support from its parent company Gannon Dunkerley & Company and other Government Departments, as well as international funding agencies.

1. Description of Project / SBU's Aims, Objectives and Deliverables

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In order to develop its farmer base, Morarka Foundation partners with various funding agencies to offer the following sets of services:

- Awareness on Organic Agriculture practices & quality management practices
- Enrolment of farmer under Internal Quality Control Systems (IQCS)
- Linkages with organic certification agencies
- Linkages with buyers / traders of Organic Food Produce
- Creating a database of the farmer base to be used as a decision making tool

2. Summary of Job Profile:

Job Title: General Manager – Project Delivery (Morarka Foundation)

Location: Jaipur

Job Description: Managing the smooth implementation of all projects; Managing the reporting (internal and external) of all projects

3. Job Description (In details)

Primary Responsibilities

- Managing the implementation of all projects, including defining the background and skills of team members, facilitating recruitment of team members, training of project team, placement of project team including defining the job responsibilities of each team members, building synergies with other teams which have a stake in the project

- On-time disbursement of expenses of field personnel
- Establishing and implementing internal and external reporting formats and systems
- Ensuring the reimbursement of expenses from the client

Key Deliverables

- On-time achievement of project milestones / deliverables
- On-time flow of project funds
- On-time submission of quality reports as per MoU / prescribed formats
- On-time submission of bills to GM-Coordination and liaisoning for ensuring on-time submission of fund utilization reports and release of payment.

Reporting To: Executive Director

4. Pre requisites (In details)

Qualification

- MBA / PGDBM / PGDRM with specialization in marketing

Experience / Exposure

- 10-12 years of experience in managing implementation of both small-sized and large projects with a financial outlay between Rs.1 million to Rs.1 billion and a team with a strength of 15-20.
- Sufficient exposure to project monitoring tools.

5. Desirable (In details)

Experience / Exposure

- Familiarity with database management tools

6. Details of CTC: The compensation will be commensurate with experience, track record and competence of the candidate.

Candidates with lesser experience but exceptional track record would also be considered.

Morarka Foundation is an equal opportunity employer. Qualified women candidates are encouraged to apply.